

present
Lynn Story

felena

COLUMBIA COUNTY QUORUM COURT

REGULAR MEETING

August 6, 2018

5:00 P.M.

2ND FLOOR COURTROOM
COLUMBIA COUNTY COURTHOUSE

JUDGE'S AGENDA

Meeting will come to order

Clerk will please call the roll

Invocation *Steve Lee*

Clerk will please read the minutes *Suspended*

Committee Reports

Jail ✓

Chair – Lee
Co Chair - Terry

Installed
Videe System for Inmates - Transportation Savings

Building ✓

Chair – Blair
Co Chair - Cook

West Side progressing well

Finance ✓

Chair - Pate
Co Chair – Blair

Scanning / Comp time

Personnel ✓

Chair – Terry
Co Chair - Drake

none

Solid Waste ✓

Chair – Drake
Co Chair – Cook

Old Business

New Business

- A. Consider an Appropriation Ordinance for Westside Annex Project
- B. Consider an Appropriation Ordinance for Retiree's Insurance
- C. Consider an Appropriation Ordinance for Solid Waste
- D. Consider an Ordinance Authorizing the County to Do Business with the Spouse of a County Employee

**** THERE WILL BE A FINANCE COMMITTEE MEETING IMMEDIATELY FOLLOWING THE QUORUM COURT MEETING.**

APPROPRIATION ORDINANCE 2008.

BE IT ENACTED BY THE QUORUM COURT OF COLUMBIA COUNTY, ARKANSAS:

AN APPROPRIATION ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING AND SUPPLEMENTING THE ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND TRANSFERRING WITHIN THE TREASURER'S AUTOMATION AND COLLECTOR'S AUTOMATION FUNDS FOR COLUMBIA COUNTY FOR THE YEAR 2018. **AN APPROPRIATION ORDINANCE INCREASING BALANCE BROUGHT FORWARD AND SUPPLEMENTING THE COUNTY BUILDING BUDGET FOR THE RENOVATIONS TO THE WESTSIDE ANNEX AND TRANSFERRING WITHIN THE TREASURER'S AUTOMATION AND COLLECTOR'S AUTOMATION FUND BUDGETS.**

WHEREAS, Columbia County advertised for bids on the renovation of the Westside Annex building. Bids were received and a contract was signed with Coker Building Company, Inc. for a bid price of \$908,116.00; and

WHEREAS, we are adding an additional \$18,000.00 for the purpose of cleaning, sealing and painting the outside of the building for a total of \$926,116.00.

WHEREAS, we are increasing the balance brought forward for the General Fund in the sum of \$920,000.00 of which 90% or \$828,000.00 is available for appropriation; and

WHEREAS, are also transferring within the Treasurer's Automation and Collector's Automation Fund Budgets.

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF COLUMBIA, STATE OF ARKANSAS:

ARTICLE 1 The Quorum Court has found and determined the Columbia County General Fund Budget, for Calendar Year 2018, as appropriated by Appropriation 2017.28, is hereby amended as set forth.

ARTICLE 2 That the Quorum Court of Columbia County did on August 6, 2018 adopt an amended budget supplementing the General Fund Budget, specifically the County Building Budget for the purpose of renovating the Westside Annex, as documented below. Also, transferring within the Treasurer's Automation and Collector's Automation Fund Budgets, for the purpose of a portion of the renovating of their office at the Westside Annex.

ARTICLE 3 Pursuant to Arkansas Code Annotated Section 14.14.907, this Appropriation Ordinance shall be effective immediately upon passage by the Quorum Court and Approval by the County Judge.

SUPPLEMENTING

GENERAL FUND

COUNTY BUILDING BUDGET/1000.0111.

1000.0111.4002/buildings/improvements **\$828,000.00**

TRANSFERRING

TREASURER'S AUTOMATION FUND/3000.0103

\$50,000.00 FROM 3000.0103.3009/ professional services TO 3000.0103.4002/building/improvements

COLLECTOR'S AUTOMATION FUND/3001.0104

\$50,000.00 FROM 3001.0104.3009/professional services TO 3001.0104.4002/building/improvements

DATE OF PASSAGE: August 6, 2018.

ATTEST:

APPROVED:

DIANE FERGUSON
COLUMBIA COUNTY CLERK

LARRY ATKINSON
COLUMBIA COUNTY JUDGE

APPROPRIATION ORDINANCE NO. 2018.

BE IT ENACTED BY THE QUORUM COURT OF COLUMBIA COUNTY, ARKANSAS

IN APPROPRIATION ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING AND SUPPLEMENTING THE ANNUAL OPERATING BUDGET FOR THE GENERAL FUND OF COLUMBIA COUNTY FOR THE YEAR 2018. AN APPROPRIATION AMENDING AND SUPPLEMENTING THE GENERAL FUND/ COURTHOUSE BUDGET AND INCREASING ANTICIPATED REVENUE.

WHEREAS, Arkansas code annotated § 24-12-128 states "When any county official or county employee retires and either is age fifty-five (55) or older and vested in the County Division of the Arkansas Public Employees' Retirement System or has thirty (30) or more years of actual service or thirty-five (35) years of credited service in the County Division regardless of age, the official or employee may continue to participate in the county healthcare plan as long as the official or employee pays both employer and employee contributions to the healthcare plan."; and

WHEREAS, we have had an additional employee that retired on May 30, 2018 and has elected to continue participating in the county healthcare plan which brings our total to four (4) retirees; and

WHEREAS, we are hereby increasing anticipated revenue in the amount of \$4,226.10 to the General Fund, specifically to the Courthouse Budget and the employees will make monthly payments to the county. This amount includes the additional retiree and the difference between the premiums after the renewal rate increase.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF COLUMBIA COUNTY, ARKANSAS:

ARTICLE 1 The Quorum Court has found and determined the Columbia County General Fund Budget for Calendar Year 2018, as appropriated by Appropriation 2017.28, is hereby amended as set forth.

ARTICLE 2 The Quorum Court of Columbia County did on August 6, 2018 adopt an amended budget supplementing the General Fund Budget, as documented below.

ARTICLE 3 Pursuant to Arkansas Code Annotated Section 14.14.907, this Appropriation Ordinance shall be effective immediately upon passage by the Quorum Court and Approval by the County Judge.

SUPPLEMENTING:

GENERAL FUND/1000.0100

COURTHOUSE BUDGET/1000.0108

1000.0108.1020/retiree paid insurance \$4,226.10

DATE OF PASSAGE: August 6, 2018.

APPROVED:

LARRY ATKINSON
COLUMBIA COUNTY JUDGE

ATTEST:

DIANE FERGUSON
COLUMBIA COUNTY CLERK

APPROPRIATION ORDINANCE 2018.

BE IT ENACTED BY THE QUORUM COURT OF COLUMBIA COUNTY, ARKANSAS

AN APPROPRIATION ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET FOR THE SOLID WASTE FUND OF COLUMBIA COUNTY FOR THE YEAR 2018. **AN APPROPRIATION ORDINANCE TRANSFERRING WITHIN THE SOLID WASTE FUND BUDGET**

ARTICLE 1 The Quorum Court has found and determined that the Solid Waste Fund Budget for Calendar Year 2018, as appropriated by Appropriation 2017.28, is hereby amended as set forth; and

ARTICLE 2 That the Quorum Court did on August 6, 2018 adopt an amended budget transferring within the Solid Waste Fund Budget as documented below. The purpose is to purchase a recycle sorting table.

TRANSFERRING

SOLID WASTE/3009.0701

\$45,000.00 from 3009.0701.1004/contract labor to 3009.0701.4004/machinery and equipment

ARTICLE 3 Pursuant to Arkansas Code Annotated Section 14.14.907, this Appropriation Ordinance shall be effective immediately upon passage by the Quorum Court and Approval by the County Judge.

DATE OF PASSAGE: August 6, 2018.

APPROVED:

LARRY ATKINSON
COLUMBIA COUNTY JUDGE

ATTEST:

DIANE FERGUSON
COLUMBIA COUNTY CLERK

EMERGENCY ORDINANCE NO. 2018- _____

**BE IT ENACTED BY THE QUORUM COURT, COUNTY OF COLUMBIA,
STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**“AN ORDINANCE AUTHORIZING COLUMBIA COUNTY TO
PURCHASE PROFESSIONAL SERVICES FROM THE SPOUSE
OF AN EMPLOYEE OF THE COUNTY DUE TO UNUSUAL
CIRCUMSTANCES; DECLARING AN EMERGENCY AND FOR
OTHER PURPOSES ”**

WHEREAS, Ark. Code Ann. § 14-14-1202 provides that the Quorum Court may by ordinance permit the county to purchase goods or services directly or indirectly from county employees due to unusual circumstances; and

WHEREAS, Columbia County is in need of a health care professional to provide medical services as prescribed by law to inmates housed in the Columbia County Criminal Justice and Detention Facility; and

WHEREAS, after diligent effort, Columbia County has been unable to secure and employ the services of a health care professional to meet its obligation to provide health care services to its inmates with the exception of LaDonna Young, a certified nurse practitioner, who desires to enter into a contract for health care services with Columbia County; and

WHEREAS, Columbia County desires to enter into a contract to purchase health care services from LaDonna Young, CNP; and

WHEREAS, LaDonna Young is the spouse of an employee of the Columbia County Sheriff's Department who may benefit indirectly from the County's purchase of said services from LaDonna Young and, as such, the passage of this ordinance is necessary to permit the purchase and define the limitations of the authority; and

WHEREAS, the Columbia County Quorum Court has found and determined that the unusual circumstances recited above justify the adoption of this ordinance to authorize the contractual purchase of professional health care services from LaDonna Young.

**NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF COLUMBIA, STATE OF ARKANSAS:**

ARTICLE 1. Due to the unusual circumstances recited herein, Columbia County is hereby authorized to purchase professional health care services from LaDonna Young, the spouse of a Columbia County employee, in order to meet its obligation to provide health care services to the inmates housed in the Columbia County Criminal Justice and Detention Facility as provided by law.

ARTICLE 2. The limitations of the authority granted herein shall be as described in the Contract for Professional Healthcare Services attached hereto and incorporated herein.

ARTICLE 3. Emergency Clause. For the reasons stated hereinabove, it is hereby found and determined by the Quorum Court of Columbia County that the immediate effectiveness of this ordinance is essential to protect the public health, safety and property of the residents of the county. Therefore, an emergency is hereby declared to exist and this ordinance, being necessary for the immediate preservation of the health, safety and property of the people of Columbia County, shall be in force and effect from and after its adoption.

IT IS SO ORDAINED.

PASSED AND ADOPTED this ____ day of August, 2018.

APPROVED:

Larry Atkinson, County Judge

ATTEST:

Diane Ferguson, County Clerk

CONTRACT FOR PROFESSIONAL HEALTH CARE SERVICES

THIS AGREEMENT is made by and between Columbia County, Arkansas (the County) by and through its County Judge, Honorable Larry Atkinson, and with the approval of the Quorum Court as shown by Ordinance No. 2018-_____, passed and approved, and LaDonna Young, CNP (the Provider), WITNESSETH:

1. The County hereby agrees to purchase and the Provider hereby agrees to supply the following described professional health care services to the inmates of the Columbia County Criminal Justice and Detention Facility (the facility) located in Columbia County, Arkansas, for the price, on the terms, and subject to the conditions hereinafter set forth.

2. Professional health care services by the Provider shall include one visit per week to the facility to identify and administer health care services as reasonably needed and, as allowed and required by Arkansas law, to the inmates of the facility. The Provider and the County, by and through the Sheriff of the County, by their mutual agreement, shall set the day of the week services will be provided; provided however, that Provider shall be relieved of the obligation to make a health care visit during such periods of time that the Provider is on vacation upon reasonable notice, in writing, to the Sheriff. The County and the Provider agree that any health care visit missed due to Provider's vacation, legal holidays, or inclement weather shall be rescheduled at the earliest date following Provider's absence. Notwithstanding any period of vacation, legal holiday or inclement weather, Provider hereby agrees to be available by telephone twenty-four (24) hours/seven (7) days a week to answer questions, triage, and/or call in medications.

3. Provider represents that she currently maintains and will keep in full force and effect a policy of medical malpractice insurance for her profession as a Certified Nurse Practitioner and agrees to be solely responsible for the maintenance and payment of same. Provider further agrees to be solely responsible for any and all liabilities and out-of-pocket expenses incurred by her performance of this contract including related malpractice expenses not covered by insurance, travel, and practice expenses.

4. For the mutual covenants and agreements contained herein for the professional health care services to be provided, the County agrees to pay and the provider agrees to accept a lump sum payment of One thousand-eight hundred dollars (\$1,800.00) per month for each calendar month in which services are rendered. Provider shall submit a monthly statement to the County on or before the last day of each month in which services are rendered as provided herein. Statements shall be paid within the time and manner as provided by county government law and mailed to Provider at the following address: 5070 Columbia 11 East, Magnolia, Arkansas 71753. Statements for services provided during any period of time less than a calendar month, shall state the number of days/weeks in the month for which services were rendered and payment shall be pro-rated and paid accordingly.

5. This agreement shall be effective on the latter of (1) the date the authorizing ordinance becomes effective or (2) the lastest date the contract is signed by both parties. This agreement is terminable by either party upon thirty (30) days written notice to the other.

6. The terms of this agreement may be modified by the mutual agreement of the parties when set forth in writing and provided for by proper ordinance of the Columbia County Quorum Court.

Columbia County, Arkansas

Date: _____

By: _____
Honorable Larry Atkinson,
County Judge

La Donna Young, CNP

Date: _____

QUORUM COURT REGULAR MEETING
July 2, 2018
COLUMBIA COUNTY COURTHOUSE, 2ND FLOOR
5:00 P.M.

The Honorable Larry Atkinson called the regular meeting of the Columbia County Quorum Court to order. Ms. Blair gave the invocation. County Clerk Diane Ferguson called roll; 10 members were present with Mr. Lee being absent.

Motion was made by Mr. Drake and 2nd by Ms. Cook to accept the June 2018 minutes as mailed. All were in favor.

COMMITTEE REPORTS

BUILDING – Ms. Blair explained the plans for the Westside School renovation. She stated that the contractor has started demolition and that electrical and plumbing work will begin shortly. Ms. Blair also reported that there were plumbing problems in the annex.

FINANCE - Ms. Pate stated that Treasurer Blair provided financial reports to the Quorum Court members for their review.

JAIL – Sheriff Loe handed out a memo detailing problems at the jail. There is a ruptured water tank that may need replaced. The AC/heating control panel is not working and parts for it are no longer available. The two 2014 Dodge Ram Trucks are having engine problems. Sheriff Loe also advised that he is working on having a video skyping system installed in the courtroom so that most hearing can be conducted via skype. This should cut down on inmate transports and will be at no cost to the county.

ROAD - By handout.

PERSONNEL – Ms. Terry stated there was no report. Mr. Williams then stated he wanted to discuss the executive session during the June 2018 meeting and the subsequent termination of Ms. Curry from the County Clerk's office. He stated that none of the people interviewed for Interim Clerk stated they were going to make personnel changes in the office. Mr. Williams was advised that was not correct and that there should not be any public discussion about the matters discussed during executive session.

SOILD WASTE – Mr. Drake stated there was no report. Judge Atkinson then stated that there have been numerous complaints about WCA being behind on its routes. WCA is behind because of mechanical issues with the trucks and training new employees. Judge Atkinson advised that the trucks are now fixed and the new employees are being trained.

OLD BUSINESS-None.

NEW BUSINESS

APPROPRIATION ORDINANCE 2018.5

An appropriation ordinance creating the annual operating budget for the Arkansas Court Security Grants Fund for Columbia County for the year 2018. Motion was made by Mr. Nash and 2nd by Ms. Pate. All were in favor.

APPROPRIATION ORDINANCE 2018.6

An appropriation ordinance adjusting the balance brought forward for the annual operating budget for the Rural Community Grant Fund for Columbia County for the year 2018. Motion was made Ms. Terry and 2nd by Mr. Nash. All were in favor.

RESOLUTION 2018.10

A resolution expressing appreciation to Mrs. Sherry L. Bell for her service to Columbia County as Columbia County Clerk. Motion was made by Mr. Williams and 2nd by Ms. Blair. Passed by voice vote

Motion was made to adjourn meeting by Ms. Blair and 2nd by Mr. William. All were in favor. Time 5:30 p.m.

DIANE H. FERGUSON, COUNTY CLERK

Tammy Wiltz, D.C.

COLUMBIA COUNTY LIBRARY BOARD OF TRUSTEES MINUTES
June 25, 2018

The Columbia County Library Board of Trustees met Monday, June 25, 2018, for their regular monthly meeting at 5:00 pm in the Board Room of the Library. The meeting was called to order by Board Chair John White. In attendance were John White, Melba Keith, Jim Garrett, Bonnie Hardwell, Director Rhonda Rolen, and Bookkeeper Denise McNiel.

Melba made a motion to call the meeting to order, Jim seconded the motion. Motion carried.

Minutes: A motion to accept the May 21, 2018, minutes as presented was made by Jim, was seconded by Melba. Motion carried.

Correspondence and Communications: N/A

Director's Report

1. The "Reader's Anonymous" book club will not have formal meetings during the summer due to vacation scheduling but the teens will continue to read the books individually that were sent to the library from the Arkansas State Library.
2. The library kicked off its 2018 Summer Reading Program with Aaron Acosta's magic show on Monday, June 4, 2018.
3. Rhonda did not attend the SAWN board or regular meetings this month due to the summer reading activities and building issues.
4. Rhonda visited the Taylor Branch Library on June 7, 2018, to finish adding books to the genealogy collection into the library's catalog.
5. Dyson's came to the library on Tuesday, June 12, 2018, to repair the air-conditioner that cools the library's downstairs restrooms, study rooms, and two library offices. Lines with higher voltage capacity had to be replaced between the unit and the thermostat.
6. Dyson's also worked on the unit that cools the Children's Department and one side of the library on Wednesday, June 13, 2018. One compressor is out. This unit is scheduled to be replaced next year with capital outlay funds. In the meantime, Dyson's has bypassed the compressor instead of repairing it due to the age of the equipment.
7. Rhonda spoke to the Rotary Club on Thursday, June 14, 2018. She gave the group updates about the library, demonstrated the new catalog to them, and then honored them with being the first community group to have a link in the catalog. Morgan also attended the meeting and helped with the PowerPoint presentation. They issued library cards to two people at the meeting and another attendee stopped by the library afterwards to get a card.

8. Taylor Branch Library will hold summer reading programs each Tuesday from July 19-24.
9. The monthly staff meeting was held on Thursday, June 21, 2018. Among the topics discussed were progress on Atrium, genealogy cataloging, and summer reading. After the meeting the staff enjoyed a spaghetti lunch made from the recipe of a library patron's great-great grandmother who came to the United States on a ship from Italy. Tracey helped the patron find the name of the ship that led to the discovery of the great-great grandfather's name in Italy, who died before his wife came to America.
10. The library is now sending faxes for patrons. The cost is \$2.00 for the first page and \$1.00 for each page afterward. The library doesn't receive faxes for the public.
11. One of the library cameras is out and Nash Security will repair it.
12. Rhonda attended the meeting of the Arkansas Book Cooperative in Little Rock on Monday, June 18, 2018. The group is adding new members from across the state and will have the new name of the Arkansas Digital Library Consortium. The goal is to have a soft launch of the new group before the end of the year.
13. Rhonda visited the Archives/Special Collections at Riley- Hickingbotham Library on the campus of Ouachita Baptist University on June 18, 2018, to discuss software for finding aids for special collections.
14. Selena Blair, County Treasurer, agreed to come to the next library board meeting to talk about her office and the county budget.

Old Business: John stated that he would like to postpone the Director's Evaluation until all members of the board are present.

Rhonda asked the board to update the Patron Code of Behavior Policy. After discussing the matter, Melba made the motion to add to the use of the Teen room, *"Adults may select books but cannot remain the department."* To the use of the Children's department, *"For the safety of children using the library, the Children's Department is reserved for children and accompanying adults. Other adults who want to use the library will need to find seating in another part the library."* Jim seconded the motion. Motion carried.

New Business: Rhonda presented a Sex Offender Policy to the board. Melba made the motion to pass the policy as written. Bonnie seconded the motion. Motion carried.

Financial Report: Denise reported that at the end of May the library had used 36% of its annual budget. Projected usage for five months is 41.65%. The library ended May under budget by 5.65%. The library's Special Account balance is currently at \$81,271.05. There was \$0 in sales of *Images of America Columbia County* in May.

Other: Rhonda announced that Selena Blair, County Treasurer will be a guest speaker at our July board meeting.

John made mention that Rhonda and Morgan have been working on a disaster plan that he, along with others, would need to be aware of to shut down major shut off valves in case of trouble.

There being no further business, a motion to adjourn was made by Melba, seconded by Jim. Motion carried. The meeting adjourned at 5:45 pm.

The next meeting will be on July 23, 2018 at 5:00 pm in the Board Room of the library.

Secretary ~ Melba Keith

Minutes ~ Denise McNiel